



MAUI HUMANE SOCIETY
VOLUNTEER JOB DESCRIPTION

POSITION TITLE: **DONATION BANK COLLECTOR**

PRIMARY PURPOSE: To manage MHS donation banks at various business locations island-wide

Donation Bank Collectors work with MHS and local businesses to help raise funds for the MHS SNARP (Spay Neuter Assistance Referral Program) via donation boxes in store locations. Each DB collector is assigned a route, usually close to your home or work for ease of fitting in to your schedule.

REPORTS TO: Lindsey Nicolas, Development Assistant

WORK SCHEDULE:

Your schedule, though some locations need to be checked weekly

RESPONSIBILITIES:

- Maintaining a good relationship with supportive businesses
- Maintain clean, secure donation banks
- Acquire new locations to install donation banks
- Determine a schedule to pick up full donation banks for each location
- Transport full donation banks to MHS for counting of funds

REQUIREMENTS:

Must have a good rapport with others and feel comfortable speaking with business owners.

TRAINING: Training to be scheduled by Development Assistant, Lindsey Nicolas